



# DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED

## Department of Defense Task Force on the Care, Management, and Transition of Recovering Wounded, Ill, and Injured Members of the Armed Forces

JW Marriott Washington, DC, 1331 Pennsylvania Ave, NW, Washington, DC 20004

### Business Meeting Notes

**[Note: Prior to this meeting, the Task Force was known as the "Wounded Warrior Task Force (WWTF)." It is now known as the "Recovering Warrior Task Force (RWTF)."]**

**Thursday, 6 January 2011**

The public session of the meeting began at 2:00pm with an opening by Executive Director and Designated Federal Officer (DFO), Ms. Denise Dailey. Members of the Task Force who attended are at Appendix A. Members of the public who attended are at Appendix B.

The DoD Co Chair, Lt Gen Bruce Green began the meeting by introducing Dr. Clifford L. Stanley, Under Secretary of Defense for Personnel and Readiness. Dr Stanley welcomed the Task Force and emphasized the very important job ahead of it. Mr. John R. Campbell, Deputy Under Secretary for Wounded Warrior Care and Transition Policy, was also present. At the conclusion of Dr Stanley's remarks, Lt Gen Charles Green, thanked both the DoD officials and proceeded to group pictures of the Task Force.

At 2:15pm, Lt Gen Green introduced himself but held his formal remarks so that he could make his opening statements in conjunction with the Non-DoD Co-Chair. He then turned the priority of the Task Force meeting to the election of the Non-DoD Co-Chair by having the Non-DoD Members introduce themselves and discussed their experience and qualifications. Upon completion of the introductions, the floor was opened to the Non-DoD Members to make nominations for the Non-DoD Co-Chair. Mr. Drach was nominated by Mr. Constantine and seconded by Dr. Guice. Dr. Guice was nominated by Mr. Rehbein and seconded by Mr. Drach. At 2:36pm the floor was closed for nominations. Mr. Drach and Dr. Guice each gave a brief statement. Voting began at 2:39pm with each member submitting a ballot with the name of the individual they were voting for circled. During the vote count, the DoD Members introduced themselves. At 2:54pm, the vote tabulation was complete and Dr. Guice won the majority of votes to become the Non-DoD Co-Chair. Dr. Guice made acceptance remarks, remarking on the skill and qualifications of the members of the Task Force to accomplish this important task. Lt Gen Green also made opening remarks addressing the mission of the Task Force.



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At 3:34pm, Dr. Suzanne Lederer, the Task Force Research Director, and Jessica Jagger, Task Force Deputy Research Director, both of ICFI (CTR), began the briefing entitled, "Review of WWTF Mandate and Introduction to Research Plan." They presented material on grouping the mandated topics, following a research process, starting with research questions, a primer on assessing effectiveness, an introduction to focus group research, and a framework for the WWTF research plan. This presentation caused a great deal of discussion and questions among the Members on how focus groups will be organized, if TRICARE will be included in the research, how the research questions were created, how the Members would like to organize themselves in regard to the research plan, what questions need to be asked, and how the Research Team was presenting the information to them. The general consensus was that the Members need further briefing on much of the subject matter before being able to evaluate it. They decided to hold an extended administrative meeting the following morning to analyze relevant issues and facts and organize them in such a way that they can be presented to the full meeting of the Task Force at 10:15am of that day.

At 6:30pm, Lt Gen Green closed the meeting for the day.

### Friday, 7 January 2011

The public session began on the second day of the meeting opened at 9:00am with opening remarks by Dr. Karen Guice and Lt Gen Green. This was followed by a public forum section with prepared statements by Mr. Michael Parker (Disability Evaluation System), Mr. Michael Frank (Warrior Gateway), and Mr. Richard Stark (National Organization on Disability).

At 9:20am, Dr. Lederer reviewed the previous day's material. The Members discussed and questioned a number of topics including IRB (medical vs. social science), social media research methods, how to reach individuals off-post or away from base-centric care, and having separate focus groups for junior and senior enlisted.

At 10:15am, Ms. Dailey called for the Task Force take an early break and resume with material which the Members suggested, in their morning administrative session, should be discussed. Fifteen minutes later, the Members discussed the four functional areas agreed upon to approach the research. After discussion of what terminology to use, the decided groups were: Restoring Wellness & Function; Restoring into Society; Optimizing Ability and; Enabling a Better Future.

Ms. Dailey began a review of the installation visit schedule at 11:15am, in which the Members and Ms. Dailey discussed which sites should be visited and when. The list of installations to visit and dates are: Fort Campbell, KY (March 8-9); Fort Benning, GA (March 14-15); Joint Force HQ, FL (March 17-18); Wilford Hall, TX (March 22-23); 29 Palms, CA (April 6-7); Balboa, CA (April 11-12) and; JFHQ/Sacramento and WCBTU/McClellan, CA (April 14-15). Collectively, these sites represent wounded,



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ill, and injured in the service branches. Additionally, it was decided that the next business meeting will be held on 22-23 February 2011. The Members broke for lunch at 12:15pm.

Dr. Michael Kilpatrick, Ms. Katherine Helmick, and Air Force Colonel (S) Christopher Robinson of the Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury (TBI) made a presentation to the members at 1:02pm. Dr. Kilpatrick introduced the DCoE and its efforts. Ms. Helmick briefed the Members on the current TBI programs run by DCoE and how these practices are being put into place. She discussed the publication of the Directive Type Memorandum; DTM 09-033, Management of MTBI in the Deployed Environment. Lt Gen Green noted there is still not published by DCOE guidance for a clinical protocol for diagnosing and identifying PTSD and TBI after the injury event. Col (S) Robinson briefed the Members on the current psychological health programs run by DCoE, especially their suicide prevention efforts. At 2:30 Lt Gen Green left for another meeting and thanked everyone for their commitment to this Task Force.

At 2:45pm, the Task Force reviewed the business meetings and installation visit schedule for remainder of Fiscal Year 2011 and at 3:05pm, Dr. Guice closed the meeting.

Verified by:

Department of Defense Co-Chair:

Lieutenant General Charles B. Green

Date: 2/24/2011

Verified by:

Non-Department of Defense Co-Chair:

Dr. Karen S. Guice

Date: 2/24/11



# DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED

## Appendix A

### Members Present:

- Mr. Justin Constantine (RWTF Member)
- Mr. Ronald Drach (RWTF Member)
- Suzanne Crockett-Jones (RWTF Member)
- Dr. Russell Turner (RWTF Member)
- Dr. Steven Phillips (RWTF Member)
- Mr. David Rehbein (RWTF Member)
- CDR Timothy Coakley (RWTF Member)
- Lt Gen Charles B. Green (DoD Co-Chair, RWTF Member)
- Dr. Karen S. Guice (Non-DoD Co-Chair, RWTF Member)
- MSG Brett Hightower (RWTF Member)
- MG Karl Horst (RWTF Member)
- MSgt Christian MacKenzie (RWTF Member)
- MG Richard Stone (RWTF Member)
- Ms. Denise Dailey (Executive Director & Designated Federal Officer)
- Ms. Anne Sobota (ADFO)

### Members Not Present:

- Col Timothy Frank, Terminal Leave.

### Members Arrived Late:

- None

### Members Left Early:

- Lt Gen Charles B. Green; 2:30 Friday 7 January 2011



# DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED

Appendix B:

Sign-in Sheets:



DEPARTMENT OF DEFENSE TASK FORCE ON THE CARE, MANAGEMENT, AND TRANSITION OF RECOVERING WOUNDED, ILL, AND INJURED MEMBERS OF THE ARMED FORCES

## WOUNDED WARRIOR TASK FORCE CHARTER MEETING REGISTRATION

JANUARY 6, 2011 - JANUARY 7, 2011

FIRST NAME	LAST NAME	ADDRESS	ZIP CODE
James	River	14605 Honeywell Way Wey Ground	20641
RANDOLPH	WAGNER	12325 BOWMAN DR	20854
Martina	King		20874
Karen	Vaughn	4700 N. Chalk Ln	20814
Mickel	Hayden	201 N Washington Alex VA	22314
ALAN	THOMPSON	1980 E. 5th W. opm	
KATIA	FRANZSC	2920 Norfolk #501	20814
Mark	Callahan	1315 Park Rd NW	20010
William	OFFUTT	7016176 WASH DC	20041
LISA	ROSSER	2465 Centreville Rd P.O. Box 252, Herndon VA 20171	20171
Michelle	Traficante	5353 Arlington Rd, Fairfax VA	22032
Michael Parker	PARKER	Michael Parker	22302
Michael	Hayden	201 N Wash Alex VA	22032
RICHARD	STARK	1645 K ST WASH DC	20006
Michael	Hartzell	5353 Arlington Drive, Springfield	22151
Matthew	Vidulich	1629 Park Rd NW	20010
Devri	Holmes	1230 15th Street NW Wash DC	20005
Eileen	Vaniger	2117 W. 16th St. Wash DC	22201
Alfred	Frank	2050 12th St NW DC	20005

Marcelo Law 1625 K St. WDC 20006



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### WOUNDED WARRIOR TASK FORCE CHARTER MEETING REGISTRATION

JANUARY 6, 2011 - JANUARY 7, 2011

FIRST NAME	LAST NAME	ADDRESS	ZIP CODE
MAUREEN	PRATT	200 N Stovall St. Alexandria VA	22314
Daryl	Hill	1608 K St Washington DC	20006
Barry	SEARLE	1608 K ST WASHINGTON DC	20008
Lynda	Davis	746 Welker Rd 1417 Great Falls VA	22066
Mark	Collins	1315 Park Rd NW	
VERONICA	VANDEZ	1000 PENTAGON WAY	20350
Harold	Molbert	Pentagon	20302
Kanya	Rao	2107 Wilson Ave	22201
Peter	McLaughlin	2107 Wilson Blvd	22201
David	Young	NOI	
LISA	Rossee	2405 Centreville Rd #117-252 Herndon VA	20171
BILL	CHATFIELD	910 17th St NW #800 WDC	20006
Michelle	Traflet	583 Brandon Ridge #1 Fairfax VA	22032
John	Parry	575 Herndon Parkway Herndon VA	
Don	Parry		